



# PHARMACY TECHNOLOGY

## Diploma Program - 37 Credit Hours

### High Point Campus

## Fall 2026 Entry

The Pharmacy Technology program is a **first-qualified, first-admitted program** that accepts 20 students each fall. It is a one-year diploma program. Upon successful completion, students can apply to the Associate in Applied Science Bridge program for an optional additional year. When you first apply to GTCC, you are initially admitted to the college on a “Pre-Pharmacy Technology” pathway. While you are not in the full program yet, you can begin work on the minimum requirements if you do not already qualify, and possibly get a head start on general education courses, and **you will be required to meet with a Limited Entry Advisor/Career Coach for guidance on fulfilling program admission requirements.** **The entire process below must be completed in order to be considered and approved for full program entry.**

This packet will outline minimum criteria, program coursework, and the application/selection process. *Please read the contents of this packet carefully and in its entirety as some requirements are time sensitive.*

**Applicants must complete 2 separate applications, a college application (see page 2) and a program application (see page 3). In addition, applicants must meet with a Limited Entry Advisor/Career Coach to determine program admission requirements are met prior to submitting a program application.**

### PROGRAM ADMISSION REQUIREMENTS

- ✓ **Complete the GTCC General Admission/Readmission Process (new and returning students).**
  - *Students currently enrolled at GTCC do not need to complete a new application for admission. These students will begin with the remaining steps and make sure the NC Residency is current.*
  - *See page 2 for details on this requirement.*
  - *It is **highly recommended** to have this step completed by July 24<sup>th</sup>.*
  
- ✓ **Schedule an appointment with a Limited Entry Advisor/Career Coach by July 31<sup>st</sup>.**
  - *See page 2 for instructions for scheduling an advising session.*
  
- ✓ **Demonstrate “college readiness” for English and Mathematics.**
  - *See page 3 to view options for meeting this requirement.*
  
- ✓ **Submit the Fall 2026 Pharmacy Technology Program Application**
  - *Applications can be submitted **November 10<sup>th</sup> 2025 through August 7<sup>th</sup>, 2026.***
  - *See page 3 for details on application submissions*
  - *Applications may be accepted after the deadline if seats are still available.*

**Note:** Meeting all criteria listed above does not guarantee acceptance to the program. However, all criteria must be met to apply and be considered for selection.

## PROGRAM CURRICULUM OUTLINE

### General Education Courses

*These courses may be taken prior to applying to the program to lighten the academic load.*

ENG 111	Writing & Inquiry	3 credits
MAT 143	Quantitative Literacy	3 credits
<b>Total General Education Credits:</b>		<b>6 credits</b>

### Pharmacy Technology Program Courses

*These courses are taken once accepted to the program.*

Fall 2026		
MED 120	Survey of Medical Terminology	2 credits
PHM 110	Introduction to Pharmacy	3 credits
PHM 111	Pharmacy Practice I	4 credits
PHM 115	Pharmacy Calculations	3 credits
PHM 115A	Pharmacy Calculations Lab	1 credit
PHM 120	Pharmacology I	3 credits
Spring 2027		
PHM 118	Sterile Products	4 credits
PHM 125	Pharmacology II	3 credits
PHM 134	Pharmacy Clinical	4 credits
PHM 140	Trends in Pharmacy	2 credits
PHM 165	Pharmacy Professional Practice	2 credits
<b>Total Program Course Credits:</b>		<b>31 credits</b>
<b>TOTAL CREDITS REQUIRED FOR DIPLOMA:</b>		<b>37 credits</b>

## LIMITED ENTRY ADMISSION PROCESS – GTCC HEALTH SCIENCES PROGRAMS MEET PROGRAM ADMISSION REQUIREMENTS

### Complete the GTCC General Admission Process (New and Returning Students)

- **New and returning GTCC students must complete the GTCC general admission, including the North Carolina Residency Determination Service (RDS).** To get started, visit <https://www.gtcc.edu/admissions-and-aid/apply-now.php>
  - **Returning students=** students previously admitted to GTCC and have not been enrolled in courses for more than 12 months
- **Submit your official transcripts to the GTCC Admissions Office by email at [transcripts@gtcc.edu](mailto:transcripts@gtcc.edu).** Once received, transcripts are evaluated by GTCC's Admissions staff. Approved transfer credits will be added to your academic record as appropriate. **(Note: it is the responsibility of the applicant to ensure that all official transcripts have been received by GTCC's Admissions Department. Please visit <https://transcripts.gtcc.edu/> to verify that your transcripts have been received).**
  - **Please allow a minimum of TWO WEEKS for transfer credit evaluation to occur.** This process takes longer near the beginning or end of a semester. Transfer credits from an Institutionally Accredited College or University **must** appear on your GTCC **Student Planning** transcript to be considered for meeting program requirements and/or earning ranking points.
- **Activate your GTCC Titan Account.** You should be able to do this within 48 hours of completing your GTCC Application.
- **Need help with this requirement?** For assistance with activating your GTCC Titan Account, you can contact Student Tech Support 1-866-826-3748, <https://www.gtcc.edu/help-center/student-tech-support.php#>.

## Schedule an appointment with a Limited Entry Advisor/Career Coach by June 26<sup>th</sup>

Schedule an appointment with a Limited Entry Advisor/Career Coach to determine eligibility by clicking the link:

<https://outlook.office.com/book/LimitedEntryAdvisorsforCurrentStudents@gtcc.edu/>

- Once eligibility is determined, applicants may apply to the program during the application period.
- Applicants who are ineligible to apply to the program will be advised on how to meet eligibility requirements.

## Demonstrate College Readiness for English AND Mathematics

You must be able to demonstrate that you have achieved the appropriate levels of college readiness in both subject areas. The chart below shows options for meeting these requirements.

COLLEGE ENGLISH READINESS	COLLEGE MATHEMATICS READINESS
<ul style="list-style-type: none"><li><input type="checkbox"/> <b>Option 1:</b> You have completed or received transfer credit for ENG 111.</li><li><input type="checkbox"/> <b>Option 2:</b> You have completed or received waiver credit for <u>all</u> of the following: DRE 096, DRE 097, DRE 098</li><li><input type="checkbox"/> <b>Option 3:</b> You have completed or received waiver credit for ENG 002 with a minimum grade of <u>P2</u></li><li><input type="checkbox"/> <b>Option 4:</b> You have completed or received waiver credit for ENG 011</li><li><input type="checkbox"/> <b>Option 5:</b> An earned Associate or Bachelor's degree from an Institutionally Accredited College or University</li><li><input type="checkbox"/> <b>Option 6:</b> Completion of placement test within the past 10 years and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to GTCC Admissions!</u></li><li><input type="checkbox"/> <b>Option 7:</b> Graduate of a US high school within the last 10 years, with a GPA of 2.8 or higher</li><li><input type="checkbox"/> <b>Option 8:</b> You have completed or received waiver credit for ENG 025</li></ul>	<ul style="list-style-type: none"><li><input type="checkbox"/> <b>Option 1:</b> You have completed or received transfer credit for <u>one</u> of the following -- MAT 143, MAT 152, MAT 171 (or a higher-level math).</li><li><input type="checkbox"/> <b>Option 2:</b> You have completed or received waiver credit for <u>all</u> of the following: DMA 010, DMA 020, DMA 030, DMA 040, and DMA 050</li><li><input type="checkbox"/> <b>Option 3:</b> You have completed or received waiver credit for MAT 003 with a minimum grade of P2</li><li><input type="checkbox"/> <b>Option 4:</b> You have completed or received waiver credit for <u>one</u> of the following: MAT 043, MAT 052, or MAT 071</li><li><input type="checkbox"/> <b>Option 5:</b> An earned Associate or Bachelor's degree from an Institutionally Accredited College or University</li><li><input type="checkbox"/> <b>Option 6:</b> Completion of placement test within the past 10 years and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to GTCC Admissions!</u></li><li><input type="checkbox"/> <b>Option 7:</b> Graduate of a US high school within the last 10 years, with a GPA of 2.8 or higher</li><li><input type="checkbox"/> <b>Option 8:</b> You have completed or received waiver credit for MAT 025 (<b>program of study requires MAT 143 or MAT 152</b>)</li><li><input type="checkbox"/> <b>Option 9:</b> You have completed or received waiver credit for MAT 035 (<b>program of study requires MAT 121 or MAT 171</b>)</li></ul>

***\*\*If you are unsure whether you meet either of these requirements, it is YOUR responsibility to speak with an Academic Advisor in the Student Success Center for clarification PRIOR TO submitting your Program Application.***

## **NEW** SUBMITTING YOUR PROGRAM APPLICATION

**Program Applications will be accepted November 10, 2025, through 5pm on August 7, 2026.**

Once you have completed all of the program admission requirements, you are ready to complete the Pharmacy Technology Diploma Program Application. Applications will be submitted electronically via the following link: [Fall 2026 Pharmacy Technology Diploma Program Application](#)

Application submissions will be accepted beginning November 10, 2025.

**Eligible applicants will be considered based on meeting program admission requirements, and the date of their Pharmacy Technology Diploma Program Application is received by the Limited Entry Program Office.**

**Submissions received after 5:00pm on Friday, August 7, 2026, will be considered ONLY if spaces remain available.**

- Only one submission will be permitted for each applicant.
  - **It is critical that you check your transcript in Student Planning to make sure all coursework is accounted for, including transfer credits.**
  - Incomplete and/or ineligible applications will not be moved forward for selection review.
  - **Applications will not be reviewed by the Limited Entry Programs Office until after the August 7<sup>th</sup> deadline. It is important to make sure all requirements are met BEFORE submitting your application.**
  - **If space is still available after August 7<sup>th</sup>, the application will reopen until the class is filled.**
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## **PROGRAM APPLICANT SELECTION AND NOTIFICATION PROCESS**

### **Selection and Notification Process**

Approximately one to two weeks after the application submission, all those who submitted the **Pharmacy Technology Diploma Program Application** will be notified of their admission status **via a letter sent to their GTCC email**. If spaces remain after the deadline, additional applications will be accepted and reviewed for admission to the program.

**Selected applicants must either accept or decline their seat by returning their Intent to Enroll Form within 4 calendar days of the date on the acceptance letter.** Failure to submit the Intent to Enroll Form within the stated timeframe will result in the seat being offered to an alternate. Once an applicant declines a seat in the program, the decision may not be reversed.

All applicants who are not offered a seat in the program (including alternates) must resubmit an application to be considered for a future program entry and must meet the minimum admission requirements for that program.

**Applicants have 7 business days from the date of the notification letter to contest the results of the selection process.** The request for a review of the results must be submitted in writing to the Associate Vice President of Instruction (Dr. Jeremy Bennett - jdbennett5@gtcc.edu). The Associate Vice President of Instruction will render a decision within 7-10 business days of receipt of the written request. **The Associate Vice President of Instruction's decision is final.**

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## **PROGRAM ORIENTATION, ADVISING/REGISTRATION, AND ENROLLMENT**

Once a position in a program of study is accepted, the student will then communicate with the Program Director regarding all matters related to program orientation, advising/registration, and enrollment.

The student is required to attend all program orientations, meetings, or other events scheduled prior to the start of classes. Failure to attend these meetings without prior approval from the Program Director will result in removal from the health program; an alternate student will be selected to fill the vacant position, as directed by the Program Director.

The student must enroll in program classes prior to the first day of the semester. Failure to enroll without prior approval of the Program Director will result in removal from the health program.

A student who enrolls in first-semester classes for the program and withdraws from the program or is dropped from the program that semester must complete the entire program admission process if he/she wishes to apply for a future program entry.

*The GTCC Health Sciences Limited Entry Process is not to be regarded as a contract between GTCC and students. GTCC reserves the right to change any provisions or requirements with adequate notice and minimum disruption to students.*

### **Important Notes to Health Science Program Applicants**

Program faculty reserves the right to revise or change course requirements in accordance with applicable state laws, college requirements, accreditation standards, and/or at the discretion of the faculty. By accepting admission into the program, students agree at all times to abide by the program's requirements and procedures as set forth in the Student Handbook, and the respective course syllabus issued at the beginning of each term for each course. The student is bound by such requirements and procedures

regardless of whether they were established before or after the date of enrollment in the program. Changes made after the publication of the Handbook will be posted as an addendum to the Handbook.

Most programs require students to have a criminal background check, a drug screen, and an OIG review (Office of Inspector General) upon admission. Healthcare agencies that are utilized for clinical and/or internship experiences require this evaluation. If a student is denied agency access due to a positive check or screening, the students may not be able to complete the clinical education experiences, which will result in the inability to continue in the health science program. Screening may also be required after graduation by examination boards, state licensing boards, and employing agencies. Pending the outcome, a graduate may be disqualified from examination eligibility, state licensure, and/or employment.

Students must achieve a GPA of 2.0 or better to graduate. Students who receive a grade of “D” in a general education course (other than BIO or CHM) can graduate if their GPA is at least 2.0. However, a grade of “D” in a general education course will not transfer to another institution, nor will GTCC accept a grade of “D” for credit from another institution. Students must achieve a “C” or better in BIO, CHM, and program major courses. Students who do not achieve a “C” or better in these courses will be suspended from the program.

**A person is not eligible to sit for the Pharmacy Technician Certification Examination (PTCE) if convicted of a felony that occurred within the last five years and/or if the conviction was drug or pharmacy related. For further information on these policies, contact Tonya Welch, Pharmacy Technology Program Director at 336-334-4482, ext. 55079 or via email at [tpwelch@gtcc.edu](mailto:tpwelch@gtcc.edu).**

**GTCC's Pharmacy Technology program is accredited by ASHP/ACPE Pharmacy Technician Program Accreditation**

190 S. LaSalle Street, Suite 2850 ♦ Chicago, Illinois 60603-3499

312.664.3575 ♦ <https://www.acpe-accredit.org/>

**If You Have Questions about the Health Sciences Limited Entry Admission Process, Please Contact:**

**Limited Entry Programs Office**

140 Hassell Health Technologies Center, Jamestown Campus ♦ (336) 334-4822, ext. 50439 ♦ [limitedentry@gtcc.edu](mailto:limitedentry@gtcc.edu)